



Whitecliffs to
Camerons Bight
Foreshore Reserve
Committee of
Management

Whitecliffs to Camerons Bight Foreshore Reserve Committee of Management

Interim Transition Committee Meeting No. 230

Date and time: 20/04/2023 at 11am

Location: Online - Zoom

Chair: Neil D. Armstrong

Committee members present:

Neil D. Armstrong, David Nickell (DEECA), Marc Boxer (DEECA)

Invited guests present (if any):

Max Patton (Foreshore Manager)


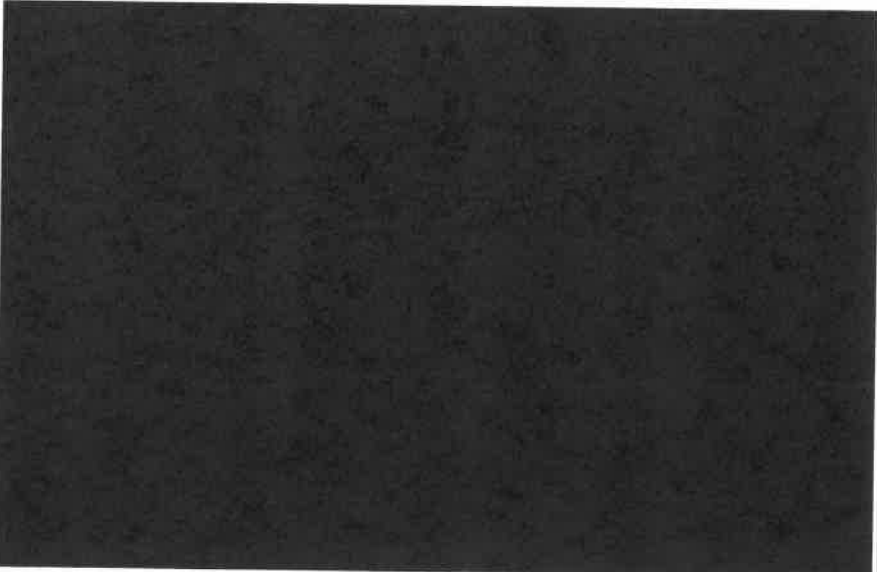

Apologies:

Nil



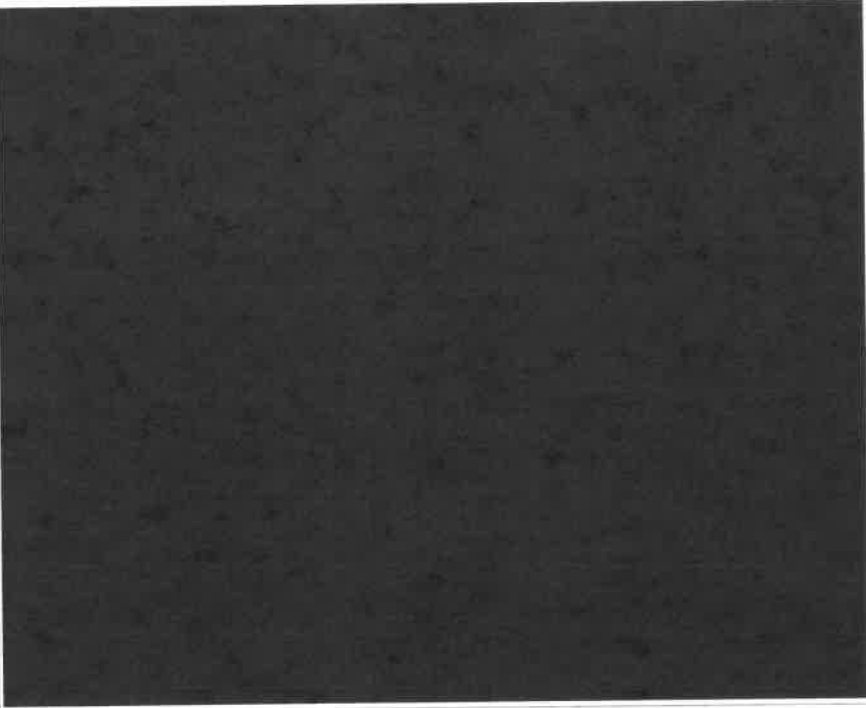

Start time	No.	Item	Actions arising (if any) who is responsible; due date
11am	1.	Opening formalities	
	1.1	The meeting was opened by the chair. Opening and welcome, including Acknowledgement of Country.	
	1.2	Apologies as listed above.	
	1.3	Confirmation of quorum: There being 3 committee members present the required quorum of 2 is satisfied.	
	1.4	The committee confirmed the agenda.	
11.03 am	2.	Register of gifts, benefits, and hospitality	
	2.1	All committee members present affirmed that their entries in the Register of gifts, benefits and hospitality are complete and correct	
11.03am	3.	Register of interests	
		All committee members present affirmed that their entries in the Register of interests are complete and correct.	

Start time	No.	Item	Actions arising (if any) who is responsible; due date
11.04 am	4.	Conflicts of interest	
		The committee noted that there were no conflicts of interest (real, potential or perceived) concerning any item on the agenda.	
11.06 am	5.	Minutes of previous meeting	
	5.1	The committee endorsed the minutes of the previous meeting 229. as complete and accurate.	
	5.2	The committee noted the current status of actions arising from the previous meeting.	
11.08	6.	General Business	
	6.1	<p>Watercraft Management Policy</p> <p>Key factors:</p> <ul style="list-style-type: none"> -General discussion around the suitability of the policy and need for watercraft management on the foreshore. -Discussion on several policy points. <p>Motion: To adopt the Watercraft Management Policy as it is presented. Moved DN Seconded MB</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried</p>	<p>Actions:</p> <p>MP to organise policy for signing.</p>
	6.2	<p>Draft Boatshed Policy and Licensing Process</p> <p>Key Factors:</p> <ul style="list-style-type: none"> - The Committee discussed the Draft Boatshed policy and the feedback received from Boatshed Licensees and the MPBBA. - It was determined that MB would follow up on several policy points with DEECA before reporting the results to MP to update the draft for the next meeting. 	<p>Actions:</p> <p>MB to confer with DEECA re. draft policy and provide feedback to MP.</p> <p>MP to update draft policy with DEECA feedback.</p>
	6.3	<p>Boatshed 23/24 Licence Fee</p> <p>Key factors:</p> <ul style="list-style-type: none"> - The Committee discussed boatshed Licence fees. 	<p>MP to advise CoM of Boatshed Licence fee when CPI figures are released.</p>



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		<p>- It was concluded there is no material reason to raise the boatshed licence fee higher than CPI.</p> <p>- It was noted that CPI data for March 2023 will not be released until 26 April and the motion to raise the fees will be based on this.</p> <p>Motion: Set the Annual Boatshed Licence fee for 23/24 to the total of the 22/23 rate plus CPI (Melbourne CPI between March 2022 and March 2023). Moved MB, Seconded DN</p> <p>- Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil</p> <p>Outcome: Motion Carried.</p> <p>Motion: To issue 3-year licences from July 1, 2023. Noting that the Licence is subject to annual fee review and is contingent on ongoing compliance with the licence terms and conditions and boatshed policy. Moved MB, Seconded DN</p> <p>- Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil</p> <p>Outcome: Motion Carried.</p>	<p>MP to proceed with 3-year licence draft.</p>
	6.4	<p>Boatshed Licence Non-Payment </p> 	



Start time	No.	Item	Actions arising (if any) who is responsible; due date
			
	6.5	<p>Foreshore Camping - 23/24 Rates</p> <ul style="list-style-type: none"> - Discussion of Foreshore Camping Rates and Foreshore Manager's Proposal to raise the rates by CPI only. - It was noted that CPI data for March 2023 will not be released until 26 April and the motion to raise the fees will be based on this. <p>Motion: To set the 23/24 camping rates to the total of the 22/23 rates plus CPI (Melbourne CPI between March 2022 and March 2023). Moved DN, Seconded MB.</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried.</p>	
	6.6	 	
	6.7	<p>Blairgowrie Yacht Squadron Vegetation Offset Agreement</p> <p>Item noted for discussion.</p>	<p>MP and NDA to meet and finalise offset agreement.</p>



Start time	No.	Item	Actions arising (if any) who is responsible; due date
		Foreshore Manager to meet with Chair to sign off on agreement.	
	6.8	<p>Water Quality Results – Marginally high in E.Coli</p> <ul style="list-style-type: none"> - Reported for noting only. 	MP to report back when next set of Water Quality Results are available.
	6.9	<p>Built Assets Report</p> <ul style="list-style-type: none"> - Reported for noting. 	
	6.10	<p>Thank you letter to VicPol for assistance with Elephant Seal</p> <p>The CoM discussed the help received during the Elephant Seal event.</p> <p>Motion: Foreshore manager to draft thank you letters to all appropriate parties and discuss these with NDA for signing and sending. Moved MB, Seconded DN</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried.</p>	<p>MP to draft thankyou letters.</p> <p>MP and NDA to meet and sign off/finalise letters for sending.</p>
	6.11	<p>Vegetation Management quote and publishing of Vegetation Benchmark Report.</p> <p>Key Factors:</p> <ul style="list-style-type: none"> - CoM agree that publishing the Vegetation Benchmark Report is appropriate. - There is a need for a formal Vegetation Management Framework to follow on from the Vegetation Benchmark report. - The CoM discussed the option of the same consultant completing a vegetation management framework in light of high staff workloads. - Discussion around the need to include the friends' groups within the development of the framework. <p>Motion: Accept [REDACTED] Vegetation Management Framework quote. Moved MB, Seconded DN</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous 	MP to publish and advertise Benchmark report.



Start time	No.	Item	Actions arising (if any) who is responsible; due date
		<ul style="list-style-type: none"> - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried.</p>	
	6.12	<p>Items carried over to next meeting.</p> <ul style="list-style-type: none"> - Potential Itinerant Trader - Winter camping/glamping - RACVCC MOU 	
12:25pm	8.	Reports and operational matters	
	8.1	<p>Foreshore Manager's Report</p> <p>The committee noted the Foreshore Manager's report.</p>	
	8.2	<p>Financial reports</p> <p>Carried over to next meeting</p>	
	8.3	<p>Correspondence sent and received.</p> <p>Nil.</p>	
12.26 pm	9.	Other business	
	9.1	<p>22/23 Computer Expense Budget</p> <p>Key factors: MP forecasted a need for an extra \$5,000 in computer expense budget for 22/23 and requested this variation to the budget.</p> <p>Motion: That the computer expense budget for 22/23 be raised by \$6,000 Moved MB, Seconded DN</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried.</p>	
12.28 pm	10.	Next meeting	
		The next meeting is scheduled for June 8 or 9 2023 (TBA)	
12.29 PM	11.	Meeting Adjourns	
		The meeting was closed by the chair.	



A handwritten signature in black ink, appearing to be 'Neil D. Armstrong', written over a horizontal line. The signature is stylized with a large initial 'N' and 'A'.

