



Whitecliffs to Camerons Bight Foreshore Reserve Committee of Management
Interim Transition Committee Meeting No. 231

Date and time: June 21, 2023 – 1pm

Location: Zoom

Chair (or presiding member): Neil D. Armstrong

Committee members present:


Neil D. Armstrong, Marc Boxer (DEECA), David Nickell (DEECA)

Invited guests present (if any):

Max Patton (Foreshore Manager)

Apologies:

Start time	No.	Item	Actions arising (if any) who is responsible; due date
1.03 pm	1.	Opening formalities	
	1.1	The meeting was opened by the chair. Opening and welcome, including Acknowledgement of Country.	
	1.2	Apologies as listed above.	
	1.3	Confirmation of quorum: There being 3 committee members present the required quorum of 2 is satisfied.	
	1.4	The committee confirmed the agenda.	
1.04 pm	2.	Register of gifts, benefits, and hospitality	
		'All committee members present affirmed that their entries in the <i>Register of gifts, benefits and hospitality</i> are complete and correct	
1.04 pm	3.	Register of interests	
		'All committee members present affirmed that their entries in the <i>Register of interests</i> are complete and correct	

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1.04 pm	4.	Conflicts of interest 'The committee noted that there were no conflicts of interest (real, potential or perceived) concerning any item on the agenda.'	
1.05 pm	5.	Minutes of previous meeting	
	5.1	Motion: the committee endorse the minutes of meeting 230 as complete and accurate. Moved DN, Seconded NDA - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil Outcome: Motion Carried - The committee endorsed the minutes of the previous meeting 230 from April 2023 as complete and accurate.	
	5.2	The committee noted the status of actions arising from the previous meeting.	
1.06 pm	6.	General Business	
	6.1	2023/2024 Operational Budget (MP) Motion: To increase staffing expenditure to 1.0 FTE for both part-time permanent roles and that the OPEX budget for 2023/2024 be accepted by the Committee as presented. Moved MB / Seconded DN - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil Outcome: Motion Carried	Actions: MP to adjust OPEX as per committee motion and distribute final OPEX budget.
	6.2	2023/2024 CAPEX forecast (MP) Moved/Seconded Key factors 	



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		<p>Motion: Recurrent Expenditure be Approved and Capex plan approved in principle and reported on a regular basis during the year.</p> <p>Moved MB / Seconded DN</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried</p>	
	6.3	<p>Potential itinerant trader (MP)</p> <p>Key factors</p> <p>Discussion around appropriate development and use of crown land.</p> <p>Motion: To re-raise the issue in 6 months</p> <p>Moved DN / Seconded MB</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried</p>	MP to bring issue to committee in 6 months at December/January meeting
	6.4	<p>RACVCC MOU (MP)</p> <p>Key factors</p> <ul style="list-style-type: none"> - MP had met with RACVCC and raised their request for extension of their MOU. - Discussion around arrangement no longer being appropriate in restriction of access. <p>Motion: Not to revisit MOU arrangement with RACVCC, and arrangement is ceased as of expiry date.</p> <p>Moved DN / Seconded MB</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous 	MP to communicate committee response to RACVCC



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		<ul style="list-style-type: none"> - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried</p>	
	6.5	<p>Blairgowrie Drain (MP)</p> <p>Key Factors</p> <ul style="list-style-type: none"> - MP explained the request from community for action on the issue. - There is only one drain on WCCB managed foreshore, located opposite Blairgowrie shops. - Community 3942 have raised the poor health outcomes from stagnant water caused by the drain as a concern with management and with the Mornington Peninsula Shire. - Management met with MPSC to discuss the drain and treatment of this particular drain is not a priority for MPSC. - A quote has been prepared by an engineering firm for an analysis of the drain and options for treatment. - CoM noted that the drain is included in the CMMP as an action. - CoM noted that the drain is a Shire asset. <p>Motion: For letter to Shire to act on drain alongside the CoM</p> <p>Moved DN / Seconded MB</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried</p> <p><i>MB left the meeting</i></p>	MP to draft letter to the Shire for CoM sign off and send.
	6.6	<p>Boatshed Policy</p> <p>Matter to be moved to stand-alone meeting.</p>	
	6.7	<p>BYS lease – recalculation due to delay in rent review</p> <div style="background-color: black; width: 100%; height: 50px; margin-top: 10px;"></div> <p>Moved DN / Seconded NDA</p>	MP to administer new rent arrangement.



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		<ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Outcome: Motion Carried</p>	
2.30 pm	8.	Reports and operational matters	
	8.1	<p>Foreshore Manager's Report</p> <p>Motion: The CoM note the Foreshore Manager's report.</p> <p>Moved DN, Seconded NDA</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Decision/outcome: The committee noted the Foreshore Manager's report.</p>	
	8.2	<p>Financial reports FY to May 2023</p> <p>Motion: The CoM note the Financial Reports as presented.</p> <p>Moved DN, Seconded NDA</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil <p>Decision/outcome: The committee noted the financial reports as presented by the Foreshore Manager.</p>	
	8.3	Correspondence sent and received.	
	8.4	<p>[REDACTED] – Boats on Beaches</p> <p>[REDACTED]</p> <p>Moved DN, Seconded NDA</p> <ul style="list-style-type: none"> - Voting in favour: Unanimous - Voting in dissent: Nil - Abstained from vote: Nil 	<p>MP to prepare draft and send to [REDACTED]</p> <p>MP to send reviewed version to CoM for sending.</p>



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		Outcome: Motion Carried	
	8.5	[REDACTED] Fitness Station	
		<i>Matter moved to next meeting.</i>	
2.40 pm	9.	Confidential Matters 'In camera'	
		[REDACTED]	
	10.	Other Business	
		<i>Nil</i>	
2.42pm	11.	Next meeting	
	11.1	The next meeting is TBD, third week of August indicated.	
2.43pm	12.	Meeting Adjourns	
	12.1	The meeting was closed by the chair at 2.43pm	